

UK HONOURS

Awards Procedure

Introduction

The Scottish Government has asked ACOSVO to support Scottish third sector leader nominations to the UK Honours Awards process.

The aims of this partnership between ACOSVO and the Scottish Government are:

- 1) To make it easier and more accessible to submit nominations for UK Honours Awards in third sector leadership;
- 2) To raise awareness of the Awards throughout the third sector to increase the number of quality submissions and ultimately those receiving Honours Awards for third sector leadership in Scotland;
- 3) To add value and insight to the Scottish Government's guidelines for Honours Awards;
- 4) To inform submissions and provide recommendations to the Scottish Government Honours team.

ACOSVO will support these aims for annual New Year Honours and Birthday Honours through:

- Promoting this Honours Awards process through its membership, partners and the wider third sector in general;
- Identifying, co-ordinating and supporting an ACOSVO Honours subgroup to review submissions and provide guidance and recommendations to the Honours team at the Scottish Government.

ACOSVO will also work to try to enhance the connection between the Honours process and other relevant and existing third sector leadership awards structures.

Promoting Honours Awards

On a bi-annual basis, within the timeline agreed with the Scottish Government's Honours team, ACOSVO will promote this Honours process (including via our members, networks and wider partners) to help to raise awareness of how individuals can be nominated for a UK Honours Award for third sector leadership.

Our website contains helpful information and resources in relation to the Awards to encourage individuals to nominate worthy individuals for the Awards.

ACOSVO Honours subgroup

The insight and guidance requested by the Scottish Government will be provided by the ACOSVO Honours subgroup. The group will meet to support the bi-annual Honours rounds and will consider both the nominations received via the above process and also those received directly to the Scottish Government in relation to third sector leadership.

The ACOSVO Honours subgroup will attend one (or more if required) meeting each session (two sessions per year) to review all nominations. Due to the heavily confidential nature of the Awards process, papers will be provided to subgroup members at the meeting and will be collected for shredding after the meeting. No member should leave the meeting with any papers.

The subgroup will be asked to review all nominations and to collectively agree recommendations to support the Scottish Government's Honours team.

Please note that all nominations received by ACOSVO will be submitted to the Scottish Government; the group exists to provide recommendations to the Scottish Government.

Following the ACOSVO Honours subgroup meeting, ACOSVO will provide the group's recommendations to the Scottish Government's Honours team.

